

C-TPAT AUDIT REPORT

Supplier	Dragoni Fashions Ltd.	Service Ref.	BD_C-TPAT_00111_98
Audit Company	SUSCOM Bangladesh	Auditor	Mohammad Arafat Parvez
Type of Audit	Annual Audit	Date of Audit	15-Feb-2024
		Validity	14-Feb-2025

General Overview of the Findings

Areas	Score/ 100	Weight/ 100	Weighted Score
Physical security	95.24	1	95.24
Personnel security	86.67	1	86.67
Physical Access Control	87.50	1	87.50
Procedural Security	91.67	1	91.67
Container or Trailer Security	100	1	100
Security Training & Threat Awareness	100	1	100
Information Security	90	1	90
Business Partner Requirement	100	1	100
Total		800	751.08

OVERALL SCORE

93.89

RISK RATING

Low Risk Priority

Factory Profile

Factory ID #	Not applicable
Factory Name	Dragoni Fashions Limited
Factory Street Address	Kulgaon, Baluchara, Chattogram
Factory City and Country	Chattogram, Bangladesh.
Postal Code	4214
Audit Request ID #	N/a
President/ MD	Mr. Pervez Hossain (Managing Director) E-mail: pervez@crowngroup.com.bd
Factory Responsible Person	Mr. Reza Noor. (General Manager-HR & Compliance) E-mail: rezanoor@crowngroup.com.bd
IT Manager	Mr. Mahtab Tanvir Yeasin, IT Incharge
Security Manager	Mr. Mostafizur Rahman, Manager (Security)
Date of Foundation	2006
Legal Status	Private Ltd.
Phone/ Fax	031-660111, +880 1678061084
Email/ Website	www.crowngroup.com.bd
Number of Office Staff	50 Nos.
Number of Workers	925 Nos.
Overseas / Migrant	Nil
Number of Security Guard	15 Nos.
Main Product	Woven Items.
Business License	8718
Annual Turnover	14 Million

Communication Infrastructures

	Telephone Sets	15
	Fax Machines	Nil
	Computers	8
	Internet Access Type	Broadband/ Wifi
	CCTV Camera	27
	Hand Mick	3

Facility Structure

Number of buildings	01
Number of Warehouse	02
Number of Gates (Facility Access Point)	03
Facility size	48,550 Sq. ft.
Facility size outside grounds	51,190 Sq. ft.
No. of Floor (Specific Area)	Ground Floor: 9,000 Sq. Ft. 1 st Floor : 9,000 Sq. Ft. 2 nd Floor : 9,000 Sq. Ft. 3 rd Floor : 9,000 Sq. Ft. Top Floor : 9,000 Sq. Ft. (Empty)
Warehouse customs bonded	Yes
Free trade zone	No
Trucks owned by company	No
Percent of goods export way	
By Air	
By Sea	100%

Background Information

Product/ Service Category	Woven Items (Denim Tops & Bottom)
Operation Process	Cutting, Sewing, Finishing & Packing
Capacity/ Year	2,50,000 Pcs/ Monthly
Main Language of Employees	Bengali
Language of Management	Bengali & English
Business Nature	Local Investment
Country of Operation	Bangladesh

Use of Sub-Contractor

Name of Subcontractor	Service Type	Address
M/S The International Carrier	Transport Service Provider	553, Asraf Market (2nd floor), D.T. Road, Kadamtoli, Chattogram
Enterflag Trading Agency	Logistic Service Providers (C&F Agent)	13, B.S. Nahar Building (1st floor), Strand Road, Chattogram
Landscape	Logistic Service Providers (C&F Agent)	Abedin Tower (5th floor), Plot No. 35, Road No. 17, Banani, Dhaka
Royel Fabric Printers	Printing	CEPZ, Chattogram
Fabric Connection	Washing	Bayejid Bostami Industrial Area, Chattogram
Super Embroidery	Embroidery	2 No. Moiler Matha, South Haliashahar, Bandar, Chattogram

Overall Comment

Dragoni Fashions Limited is located at Kulgaon, Baluchara, Chattogram, Bangladesh. Facility started its operation in 2006. Main production processes of the facility are cutting, sewing, finishing & packing. Total employee of the facility is 975 including 780 female employees and 195 are male employees. Facility produces Woven Tops & Bottoms item. Facility doesn't have peak or off- peak season for production. The production capacity of the facility is 2,50,000 Pcs Monthly. Facility has one working shifts for production which is from 08:00 am to 05:00 pm. Security guards carry on their working shift in 3 shifts. The facility is open Saturday to Thursday in a week. Friday is their weekly holiday.

Facility has 02 entry/exit gates for vehicle purpose and three for employees in and out purpose. Whole premises was secured with 15 own security guards and 27 CCTV cameras. Facility has boundary wall in all sides. Facility uses International Carrier as transport service provider with whom facility has agreement. Finished goods warehouse, Packing and loading/unloading area were found secured by security guard and CCTV monitoring. Facility management was cooperative during the whole audit process.

Factory Area Specification:

Ground Floor: General Store (Fabric & Accessories), Finishing (Packing & Metal detector area), Fusing Section, Conference Room/ MD's Room, Spot Removing Room,

Separate Shade at Ground Floor: Childcare, Security Point, Boiler Room, Generator Room, Compressor Area, Fire Alarm Control Panel Room, Finished Carton area, Fire Pump, Canteen, Transformer Area, Dining/ Canteen etc.

Separate Shade at 1st Floor: Finished Carton Area.

1st Floor: Sewing, Medical/ Doctor's Room, Maintenance Room & Inspection Room etc.

2nd Floor: Sewing, Central Office, Needle Issuer Room, Maintenance, GM-Production Room

3rd Floor: Sewing, Cutting, HR Office, Maintenance, Sample & Pattern Area.

Roof Top: Open to sky.

SECURITY AREA TO BE IMPROVED

The supplier/ facility is recommended to take the necessary Corrective Action Plan (CAP) for below findings to improve the overall security performance.

Section-A: Physical Security

Clause# A.8	<p>Findings: The facility does not have documented process to inspect buildings for security and maintenance issues each month and to make necessary repairs.</p> <p><i>Based on the facility document review and management interview, it was noted that the facility did not have a documented process to inspect buildings for security and maintenance issues each month and to take necessary repairs.</i></p> <p>Recommendation: The facility must have documented process to inspect buildings for security and maintenance issues each month and to make repairs.</p>
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Section-B: Personnel Security

Clause# B.1	<p>Findings: The facility does not have a written procedure and/ or evidence to conduct a background check for an applicant applying to work in a sensitive position or a current employee working in a sensitive position.</p> <p><i>Based on the facility randomly selected employees personal file review and management interview, it was noted that facility did not review background check properly for an applicant applying or working in a sensitive position.</i></p> <p>Recommendation: The facility must have a written procedure and/ or evidence to conduct a background check for an applicant applying to work in a sensitive position or a current employee working in a sensitive position.</p>
Clause# B.2	<p>Findings: The facility does not have written procedure and records that requires review of the background check document every 12 months for an employee working in a sensitive position.</p> <p><i>Based on the facility randomly selected employees personal file review and management interview, it was noted that facility did not review background check document every 12 months for an employee working in the sensitive position.</i></p> <p>Recommendation: The facility must have written procedure and records that requires review of the background check document every 12 months for an employee working in the sensitive position.</p>

Section-C: Physical Access Controls

Clause# C.4	<p>Findings: The facility does not have a written and implemented procedure that requires a visitor and a pick –up/ delivery driver to show photo identification before entry is permitted.</p> <p><i>During facility entrance it was noted that the facility security employee did not check the photo ID of auditor. Moreover, 1 visitor and 3 employees were observed to enter the facility without requiring to show photo ID card.</i></p> <p>Recommendation: The facility must have a written and implemented procedure that requires a visitor and a pick-up/ delivery to show photo identification before entry is permitted.</p>
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Section: Procedural Security

<p>Clause# D.6</p>	<p>Findings: The facility does not have a written agreement with their transport company that indicates preferred transit routes used by the driver, the allowable transit time limit, designated rest/ meal stop locations and process for a driver to report a container or trailer security issue.</p> <p><i>Based on the facility management interview and document review it was noted that the facility didn't have any written agreement with their transport company indicating preferred transit routes used by the driver, the allowable transit time limit, designated rest/ meal stop locations and process for a driver to report a container or trailer security issue.</i></p> <p>Recommendation: The facility must have a written agreement with their transport company that indicates preferred transit routes used by the driver, the allowable transit time limit, designated rest/ meal stop locations and process for a driver to report a container or trailer security issue.</p>
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Section: Information Security

<p>Clause# I.3</p>	<p>Findings: System administrator does not receive a report of invalid password attempts.</p> <p><i>Based on the facility representative & IT Incharge interview, the system administrator did not receive invalid password attempt from the computers that used the employees.</i></p> <p>Recommendation: System administrator must receive a report of invalid password attempts.</p>
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Facility Photos of Dragoni Fashions Ltd.



Sewing Section



Packing Section



Sample Room



Warehouse



Dining Area



Canteen Area



Entrance Point/ Main Gate



Loading Area



Visitor Parking



Employee Parking



Perimeter Fencing



Factory Building



Security Room



CCTV System & Monitor



Finished Goods Area



Facility Name



Outside Lighting



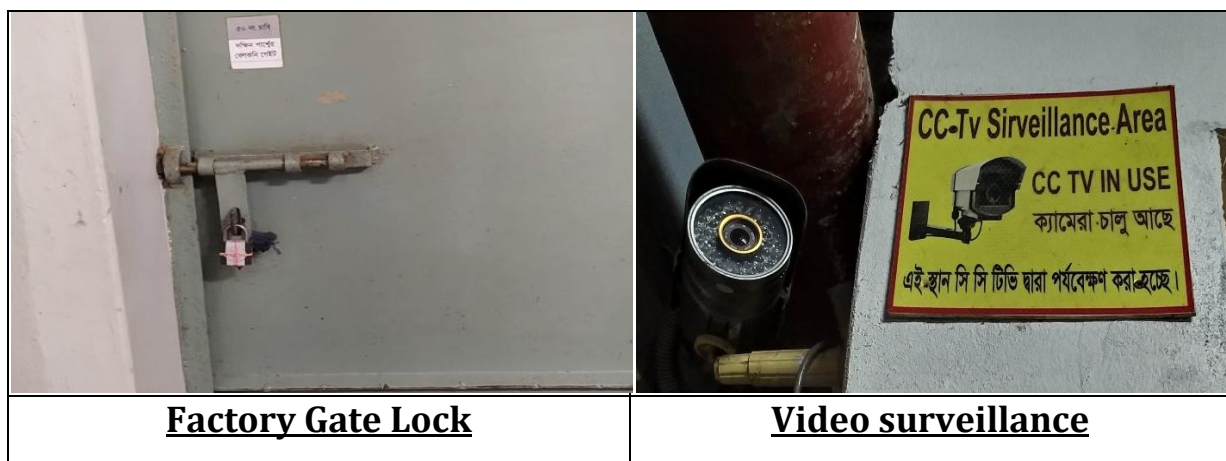
CCTV Monitoring

Part: A - Physical Security

Clause No#	Security Measures	Yes	No
A.1	Factory is enclosed within a secure fence and lockable gates. Fences are inspected on a routine basis.	Yes	
A.2	2a. Gates through which vehicles enter or exit are always manned or monitored.	Yes	
A.3	2b. Gates through which people enter or exit are always manned or monitored.	Yes	
A.4	Windows, doors, gates are secured with lockable devices.	Yes	
A.5	There is adequate lighting inside or outside: entrances/exits, cargo handling and storages areas, fence lines and parking areas.	Yes	
A.6	Alarms and/or video surveillance cameras are used to monitor the facility.	Yes	
A.7	Gates are monitored by patrolling guards during non-operating hours.	Yes	
A.8	Inspect buildings for security and maintenance issues each month and to make necessary repairs.		No
A.9	Incoming and outgoing cargo vehicles are checked by an additional or separate process.	Yes	
A.10	Shipping/receiving parking lots are separated from all other parking lots	Yes	
A.11	Vehicles are prohibited /prevented from parking near cargo conveyances.	Yes	
A.12	Parking lots are properly monitored	Yes	
A.13	Facility has perimeter fencing or walls on all sides of a height of 6 ft. to prevent intrusion.	Yes	
A.14	The facility has a documented maintenance program (building, fencing, gates, lights, alarm system and CCTV.).	Yes	
A.15	Secured area for truck and delivery van drivers to wait while cargo is loaded and unloaded.	Yes	
A.16	The facility has internal and external lighting in all required areas.	Yes	
A.17	CCTV cameras monitor critical internal and external access areas	Yes	
A.18	Available a person who is responsible for managing C-TPAT matters and facility security.	Yes	
A.19	The facility employs security guards to follow the system.	Yes	
A.20	Have patrol log duty and roster.	Yes	
A.21	Designated employee or security officer to supervise the introduction and removal of cargo to include manifest and seal verification etc.	Yes	

Score:	0	20	40	60	80	100
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Related Pictures:



Part: B - Personnel Security

Clause No#	Security Measures	Yes	No
B.1	The facility has a process in place to perform background screening of prospective employees; such as a check of employment history and references (consistent with local regulations) or work in a sensitive position or a current employee working in a sensitive position.		No
B.2	Written procedure of background check document every 12 months for an employee working in a sensitive position.		No
B.3	Documented procedure exists for the issuance, removal or changing of access devices (key cards, ID badges, etc.).	Yes	
B.4	Employee records are reviewed before entry into and exit from the facility.	Yes	
B.5	Employees have not access to more areas than just those necessary for performing their duties.	Yes	
B.6	Procedure is in place to remove identification and systems access keys for terminated employees.	Yes	
B.7	New employee orientation includes procedure on challenging and reporting unidentified persons to security or management personnel.	Yes	
B.8	This facility has a security awareness program in place for all personnel.	Yes	
B.9	This facility has a process in place requiring all personnel to participate in the security awareness program.	Yes	
B.10	The company verify the information on employment applications submitted from prospective employees in compliance with federal, state	Yes	
B.11	The company interview prospective employees in compliance with federal, state, provincial, and local government regulations and statutes	Yes	
B.12	The company performs driving record background checks of existing company drivers	Yes	
B.13	The company has documented procedures describing actions to take upon employee separation	Yes	
B.14	The Company has processes established for reporting and managing problems related to personnel security	Yes	
B.15	Are employees required to sign a Code of Conduct?	Yes	

Score:	0	20	40	60	80	100
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Related Pictures:

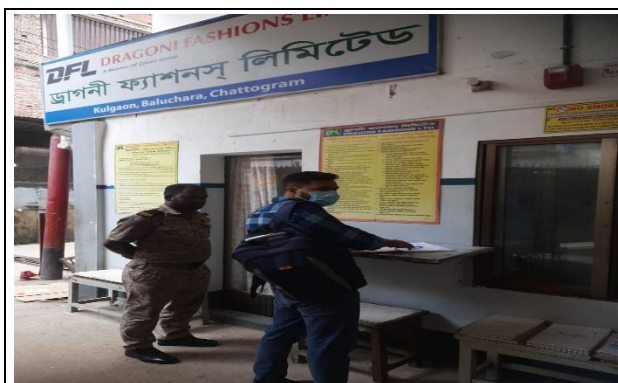
<u>Resigned Workers List</u>	<u>Entry Restriction Notice</u>

Part: C – Physical Access Control

Clause No#	Security Measures	Yes	No
C.1	Written procedure in place addressing the challenging and removing of unauthorized/unidentified persons	Yes	
C.2	Visitor and a pick –up/ delivery driver to show photo identification before entry is permitted.		No
C.3	The interior of buildings in the facility is patrolled by guards	Yes	
C.4	The placement of cameras provides an adequate view of activities in relevant areas.	Yes	
C.5	Incoming and outgoing cargo vehicles checked by additional or separate processes.	Yes	
C.6	When selecting the contractors used by the company, the company considers the contractor's financial stability and corporate history.	Yes	
C.7	All employees required to present identification upon entering the facility	Yes	
C.8	The facility have written termination procedures to control the issuance of keys, and are keys recovered and/or locks changed when employees who have terminated or resigned.	Yes	
C.9	The company has a documented procedure defining the controls for visitor access to facility?	Yes	
C.10	All visitors required to present a valid photo ID for positive identification before being allowed access to the facility		No
C.11	The company maintains log of all visitors & vehicles	Yes	
C.12	Temporary ID Card issues for All visitors/ buyers/ labors/ guest or others	Yes	
C.13	Employee escorts required for all visitors while on the premises	Yes	
C.14	All visitor's packages screened prior to being granted admission	Yes	
C.15	Are packages and mail periodically screened for dangerous materials prior to dissemination	Yes	
C.16	Does the company have written procedures for challenging unauthorized and unidentified persons attempting to gain access to the facility	Yes	

Score:	0	20	40	60	80	100
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Related Pictures:



Visitors are not required to show ID Card



Temporary ID Card

Part: D – Procedural Security

Clause No#	Security Measures	Yes	No
D.1	Only authorized employees have access to keys and container seals.	Yes	
D.2	A Key Control Log is maintained indicating the name and date of keys taken and returned.	Yes	
D.3	A container seal control log is maintained indicating seals currently on hand and seals used during the past 120 days - by seal number - with the date the seal was used, the container #, and employee name who used the seal.	Yes	
D.4	Procedure is used indicating how to report a missing container seal (contact person, action to take).	Yes	
D.5	The facility keep records of seal numbers together with truck license/ with driver name/time and date of loading/the container/cargo conveyance number.	Yes	
D.6	Written agreement with their transport company that indicates preferred transit routes used by the driver, the allowable transit time limit, designated rest/ meal stop locations and process for a driver to report a container or trailer security issue.		No
D.7	The company have documented security procedures in place to ensure the integrity and security of processes relevant to the transportation, handling and storage of cargo in the supply chain.	Yes	
D.8	The company have written procedures in place to ensure that manifest information received from business partners is reported accurately and timely.	Yes	
D.9	Finished products properly marked, counted, weighed, documented, and reported on the manifest and bills of lading.	Yes	
D.10	The company has procedures and security controls in place to track the movement of all departing cargo.	Yes	
D.11	The company has written procedures in place to resolve all cargo discrepancies prior to cargo being released or received.	Yes	
D.12	The company has documented procedures to report shortages and overages of cargo to the relevant authorities	Yes	

Score:	0	20	40	60	80	100
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Related Pictures:




Part: E - Container or Trailer Security

Clause No#	Security Measures	Yes	No
E.1	A 7-point inspection is made of the container before loading to check for tampering (front wall, left and right side walls, floor, ceiling/roof, doors and undercarriage).	Yes	
E.2	Seals on outbound containers are checked to ensure that they match shipping documents.	Yes	
E.3	The company has written procedures in place to control, affix, record and reconcile ISO/PAS 17712 compliant seals on containers and trailers? ISO PAS 17712 High Security Seal is used on shipping containers.	Yes	
E.4	The company secures all empty containers and trailers with a ISO/PAS 17712 high-security standard seal or high-security padlock		
E.5	Employees other than designated, appointed employees may install a seal to an outbound container.	Yes	
E.6	Empty and loaded containers are stored in unsecured, unguarded area	Yes	
E.7	Written procedure is in placed to report unauthorized entry into containers or container storage areas.	Yes	
E.8	Written procedures are in placed that ensure shipping documents are accurate, complete, legible, and protected against exchange, loss or introduction of erroneous information.	Yes	
E.9	There is a responsible person for issuing and tracking seals	Yes	
E.10	Trucks are sealed after loading is complete.	Yes	
E.11	Seal numbers are verified at the time of final sealing before departure.	Yes	
E.12	Cargo units are identified, labeled, and weighed before loading.	Yes	
E.13	Factory officials have outlined a safe/secure transit route to the shipment destination or have not instructed drivers to only use this route	Yes	
E.14	Drivers are instructed to report any delay in transit to factory officials.	Yes	
E.15	Drivers are instructed to report any attempts to gain access to the shipment by unauthorized persons	Yes	
E.16	When the container is turned over to the next supply chain link, the seal number is verified against the accompanying documentation	Yes	
E.17	When the container is turned over to the next supply chain link, the seal is checked to ensure it is intact	Yes	
E.18	For conveyance entries/exits, logs are maintained with truck license information/with driver's name/with time and date of entry/exit/ name of the guard etc.	Yes	
E.19	When selecting carriers, the facility considers the carriers' financial stability and corporate history	Yes	
E.20	The company has written procedures in place at the point of stuffing to maintain the integrity of the shipping container	Yes	
E.21	The company has written procedures to verify the physical integrity of the trailer prior to stuffing, including the reliability of the locking mechanisms	Yes	
E.22	The company has a secure storage area for empty and full containers to prevent unauthorized access?	Yes	
E.23	The facility have written incident reporting procedures to report thefts, tampering and un-manifested items both internally and externally to management and Customs and other law enforcement agencies	Yes	
E.24	The facility have procedures in place to track the timely movement of incoming and outgoing goods	Yes	

Score:	0	20	40	60	80	100
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Related Pictures:

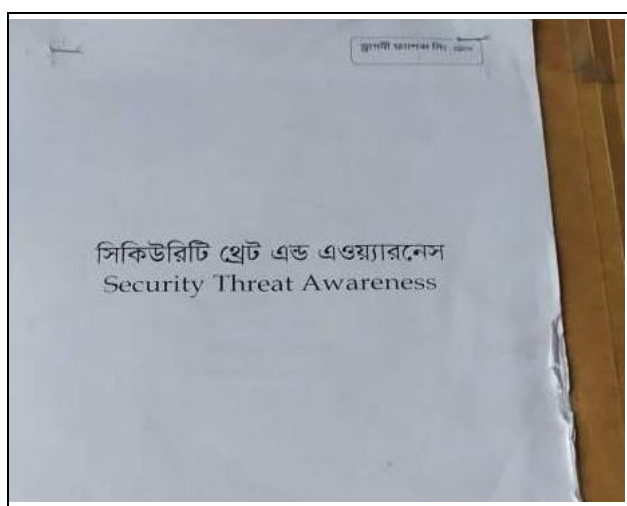
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="13" style="text-align: center;">DRAGONI FASHIONS LTD.</th> </tr> <tr> <th colspan="13" style="text-align: center;">7 POINT CHECK REPORT</th> </tr> <tr> <th rowspan="2">DATE OF INSPECTION</th> <th rowspan="2">CONTAINER NUMBER</th> <th rowspan="2">INSPECTION TIME</th> <th rowspan="2">SUPER NAME</th> <th rowspan="2">STYLE NAME</th> <th rowspan="2">QUANTITY CTN</th> <th colspan="7">CUSTOMER CHECK POINT DN / NOT DN</th> <th rowspan="2">GUARD SIGNATURE</th> <th rowspan="2">SECURITY SIGNATURE</th> <th rowspan="2">CHK HR</th> </tr> <tr> <th>OUTSIDE/ INDOOR/ WARE</th> <th>OUTSIDE/ INDOOR</th> <th>RIGHT SIDE</th> <th>LEFT SIDE</th> <th>FRONT WALL</th> <th>CELLING/ ROOF</th> <th>FLOOR INSIDE</th> </tr> </thead> <tbody> <tr> <td>01/06/23</td> <td>CM-TA 11-1870</td> <td>5:35 pm</td> <td>LEW</td> <td>WALTON 28</td> <td>200</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>05/06/23</td> <td>CM-TA 85-0697</td> <td>1:10 pm</td> <td>LEW</td> <td>PNT 89</td> <td>100</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>08/06/23</td> <td>CM-TA 85-0952</td> <td>3:20 pm</td> <td>LEW</td> <td>MNT 69</td> <td>100</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>11/06/23</td> <td>CM-TA 11-0190</td> <td>2:15 pm</td> <td>LEW</td> <td>WALTON 234</td> <td>200</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>11/06/23</td> <td>CM-TA 11-0197</td> <td>2:40 pm</td> <td>LEW</td> <td>WALTON 234</td> <td>200</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>11/06/23</td> <td>CM-TA 11-0308</td> <td>7:30 pm</td> <td>LEW</td> <td>PNT 181</td> <td>100</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>12/06/23</td> <td>CM-TA 85-0355</td> <td>2:00 pm</td> <td>LEW</td> <td>WALTON 233</td> <td>200</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>14/06/23</td> <td>CM-TA 11-0800</td> <td>6:15 pm</td> <td>LEW</td> <td>WALTON 242</td> <td>200</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>14/06/23</td> <td>CM-TA 85-0355</td> <td>1:00 pm</td> <td>LEW</td> <td>PNT 120</td> <td>100</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> <tr> <td>15/06/23</td> <td>CM-TA 11-0547</td> <td>4:30 pm</td> <td>LEW</td> <td>WALTON 254</td> <td>200</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> <td>OK</td> </tr> </tbody> </table>	DRAGONI FASHIONS LTD.													7 POINT CHECK REPORT													DATE OF INSPECTION	CONTAINER NUMBER	INSPECTION TIME	SUPER NAME	STYLE NAME	QUANTITY CTN	CUSTOMER CHECK POINT DN / NOT DN							GUARD SIGNATURE	SECURITY SIGNATURE	CHK HR	OUTSIDE/ INDOOR/ WARE	OUTSIDE/ INDOOR	RIGHT SIDE	LEFT SIDE	FRONT WALL	CELLING/ ROOF	FLOOR INSIDE	01/06/23	CM-TA 11-1870	5:35 pm	LEW	WALTON 28	200	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	05/06/23	CM-TA 85-0697	1:10 pm	LEW	PNT 89	100	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	08/06/23	CM-TA 85-0952	3:20 pm	LEW	MNT 69	100	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	11/06/23	CM-TA 11-0190	2:15 pm	LEW	WALTON 234	200	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	11/06/23	CM-TA 11-0197	2:40 pm	LEW	WALTON 234	200	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	11/06/23	CM-TA 11-0308	7:30 pm	LEW	PNT 181	100	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	12/06/23	CM-TA 85-0355	2:00 pm	LEW	WALTON 233	200	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	14/06/23	CM-TA 11-0800	6:15 pm	LEW	WALTON 242	200	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	14/06/23	CM-TA 85-0355	1:00 pm	LEW	PNT 120	100	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	15/06/23	CM-TA 11-0547	4:30 pm	LEW	WALTON 254	200	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
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DATE OF INSPECTION	CONTAINER NUMBER	INSPECTION TIME	SUPER NAME	STYLE NAME	QUANTITY CTN	CUSTOMER CHECK POINT DN / NOT DN							GUARD SIGNATURE	SECURITY SIGNATURE	CHK HR																																																																																																																																																																																																																							
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15/06/23	CM-TA 11-0547	4:30 pm	LEW	WALTON 254	200	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK																																																																																																																																																																																																																					
<u>ISO Security Seal</u>	<u>7-Points Check</u>																																																																																																																																																																																																																																					

Part: F – Security Training & Threat Awareness

Clause No#	Security Measures	Yes	No
F.1	The company provides security training to employees which include maintaining cargo integrity, recognizing internal conspiracies and protecting access controls during new hire orientation?	Yes	
F.2	The company provides threat awareness training by company management or security personnel through routine briefings.	Yes	
F.3	Are there written procedures in place instructing employees on recognizing suspicious situations and how to report them	Yes	
F.4	Is additional training provided to employees in the shipping and receiving areas	Yes	
F.5	Is there an incentive scheme in place which encourages staff to report security incidents? Note whether financial or non-financial scheme.	Yes	
F.6	Does the company provide training to employees in detecting fraudulent documentation and computer security?	Yes	
F.7	A Threat Awareness Program is maintained in order to recognize a threat by terrorist?	Yes	

Score:	0	20	40	60	80	100
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Related Pictures:

	<p>(100% EXPORT ORIENTED PROJECT) East Nasirabad, Chattogram-4000. Tel: 880-31-2551945</p> <table border="1"> <tr> <td>সূত্র/ রেফারেন্স নং: টি.এফ.এল/ এইচআরটি / ০৬</td> </tr> <tr> <td>নীতিমালার নাম: পুরস্কার নীতিমালা ও উৎসাহ/ প্রণোদনা প্রদানের নীতিমালা Name of Policy: Reward Policy & Motivation Policy for Increasing Productivity</td> </tr> <tr> <td>প্রস্তুতকারক: মোঃ রেজানুর</td> <td>অনুমোদনকারী: পায়তজ্ঞ হোসেন বাবুপনা পরিচালক</td> </tr> <tr> <td>কার্যকর তারিখ: ০২/০১/২০২৪ইং</td> <td>সংস্করণ: ২য়</td> </tr> <tr> <td>পরবর্তী সংস্করণের তারিখ</td> <td>০২/০১/২০২৫ইং</td> </tr> <tr> <td>এই পলিসি কার্যকর করার দায়িত্বশীল ব্যক্তি</td> <td>মহাব্যবস্থাপক - এইচআর, প্রশাসন এন্ড কমপ্লায়েন্স</td> </tr> <tr> <td></td> <td>মহাব্যবস্থাপক - উৎপাদন এন্ড সার্ভিস বিভাগীয় প্রধান</td> </tr> </table> <p>পুরস্কার নীতিমালা (Reward Policy)</p>	সূত্র/ রেফারেন্স নং: টি.এফ.এল/ এইচআরটি / ০৬	নীতিমালার নাম: পুরস্কার নীতিমালা ও উৎসাহ/ প্রণোদনা প্রদানের নীতিমালা Name of Policy: Reward Policy & Motivation Policy for Increasing Productivity	প্রস্তুতকারক: মোঃ রেজানুর	অনুমোদনকারী: পায়তজ্ঞ হোসেন বাবুপনা পরিচালক	কার্যকর তারিখ: ০২/০১/২০২৪ইং	সংস্করণ: ২য়	পরবর্তী সংস্করণের তারিখ	০২/০১/২০২৫ইং	এই পলিসি কার্যকর করার দায়িত্বশীল ব্যক্তি	মহাব্যবস্থাপক - এইচআর, প্রশাসন এন্ড কমপ্লায়েন্স		মহাব্যবস্থাপক - উৎপাদন এন্ড সার্ভিস বিভাগীয় প্রধান
সূত্র/ রেফারেন্স নং: টি.এফ.এল/ এইচআরটি / ০৬													
নীতিমালার নাম: পুরস্কার নীতিমালা ও উৎসাহ/ প্রণোদনা প্রদানের নীতিমালা Name of Policy: Reward Policy & Motivation Policy for Increasing Productivity													
প্রস্তুতকারক: মোঃ রেজানুর	অনুমোদনকারী: পায়তজ্ঞ হোসেন বাবুপনা পরিচালক												
কার্যকর তারিখ: ০২/০১/২০২৪ইং	সংস্করণ: ২য়												
পরবর্তী সংস্করণের তারিখ	০২/০১/২০২৫ইং												
এই পলিসি কার্যকর করার দায়িত্বশীল ব্যক্তি	মহাব্যবস্থাপক - এইচআর, প্রশাসন এন্ড কমপ্লায়েন্স												
	মহাব্যবস্থাপক - উৎপাদন এন্ড সার্ভিস বিভাগীয় প্রধান												
<p><u>Threat Awareness Module</u></p>	<p><u>Incentive Offer</u></p>												

Part: G – Information Security

Clause No#	Security Measures	Yes	No
G.1	Computers have individually assigned passwords which are changed periodically.	Yes	
G.2	Computer access is limited to authorize employees only.	Yes	
G.3	System administrator receives a report of invalid password attempts.		No
G.4	Procedures are utilized to document computer systems control - including safeguarding computer access	Yes	
G.5	System administrator investigates reported incidents of attempted unauthorized system access or breach.	Yes	
G.6	The company have IT security policies and procedures in placed	Yes	
G.7	Are all automated systems assigned individual accounts that require a periodic change of password	Yes	
G.8	Does the company IT security policy cover automatic time-out functions with forced logoffs? Does it also deny user access after a failed number of attempts to log-in?	Yes	
G.9	Does the company have a system in place to identify tampering and potential system violators?	Yes	
G.10	Does the company have a policy safeguarding computer information?	Yes	

Score:	0	20	40	60	80	100
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Related Pictures:



Instruction Authorized Use

Access Control

Part: H – Business Partner Requirement

Clause No#	Security Measures	Yes	No
H.1	The facility have a procedures to select business partner	Yes	
H.2	Any contractors, vendors and service providers address compliance with C-TPAT minimum security standards	Yes	
H.3	The Company maintain and keep record of a list of all service providers by name, type of service provided, address of physical office location, telephone number, faxes number, email, and contact name	Yes	
H.4	Is there any procedure to conduct security assessments of areas under their internal control within the supply chain	Yes	
H.5	The company has documented procedures and security controls in place for service provider audits or verification	Yes	
H.6	All sub-contracted partners within the supply chain maintain C-TPAT minimum security criteria	Yes	

Score:	0	20	40	60	80	100
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Related Pictures:

Emergency Contact Number	Factory Code of Conduct

Disclaimer

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However, it must be advised that each audit is based on a sampling approach. Therefore, there may be issues that have not been discovered or identified during the course of the audit. It is the responsibility of the auditee to identify those issues through its own monitoring processes.